



1520 Kensington Rd. Ste. 110 Oak Brook, IL 60523 recruitment@iosolutions.com 1.800.343.HIRE Fire Science Applicant Testing http://www.cod.edu/Fire (630)942-2107

The following departments will be accepting applications:

- Addison Fire Protection District
- Itasca Fire Protection District

- Troy Fire Protection District
- Wood Dale Fire Protection District

Please print this packet for your records and be sure to read it carefully.

- 1. Go to <u>iosolutions.com</u> and complete the online application for the COD Consortium. One application will grant you access to all four departments. Online Applications will be available beginning January 11, 2019 at 9:00 a.m. local time. The last day for applications is February 1, 2019 at 12:00 p.m. local time. No applications will be accepted after this date and time. There is a \$55.00 non-refundable fee for the application. Once you successfully confirm the application and its contents, you will be given an onscreen confirmation number. Print the confirmation page(s) with the number(s) for your records.
- 2. <u>Prepare a 10" X 13" manila envelope</u>, labeled with the department's name and your name (last name, first name, mi) in the upper left corner of the envelope. In separate envelopes, insert the Required Documents (see checklist) for each department. <u>Required documents shall be submitted at the mandatory orientation on February 11, 2019.</u>

All applicants must attend a MANDATORY ORIENTATION which will start promptly at 7:00 p.m. on Monday, February 11, 2019 at the College of DuPage, SRC 2000. Any candidate arriving after 7:00 p.m. will NOT be admitted—no exceptions. Please arrive no later than 6:30 p.m.

You must provide two (2) forms of identification at check in:

- 1) Photo identification
- 2) Proof of your signature (i.e. driver's license, Social Security Card, state ID, etc.)

Directions to the College of DuPage can be found at this website: Map

Candidates still qualified after the mandatory orientation will be emailed information on how to complete the testing process. Eligible candidates will have until March 22, 2019 to complete the exam through the testing center at the College of DuPage.

Candidate Physical Agility Testing (CPAT) will be reviewed at the orientation. CPAT certification is the responsibility of the applicant and may be required by date of application or date of hire (see department requirements). For CPAT information:

- www.sufd.org
- www.nipsta.org
- https://www.naperville.il.us/services/naperville-fire-department/programs-and-services/candidate-physical-ability-test-cpat-in-naperville/
- http://mabas24.org/index.php/cpat

All phases of testing are mandatory. If you fail to attend or do not successfully complete the application process, orientation, written exam or any other portion any of the testing process, you will not be eligible for employment consideration at any of the fire departments for which you applied.

MINIMUM REQUIREMENTS

- You must meet the minimum requirements for EACH department in order to be considered eligible for that specific department
- A \$55 <u>non-refundable</u> application fee must be paid for the application and this will grant you access to all four departments participating in the consortium

Addison FPD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- Associate's degree in Fire Science or Emergency Medical Services (EMS) or a Bachelor's degree in any field from an accredited college/university
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- IDPH Paramedic License
- CPAT and Ladder Climb verification (no older than February 1, 2018) by date of application

Itasca FPD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate
- IDPH Paramedic License
- CPAT and Ladder Climb verification (no older than February 1, 2018) by date of application

Troy FPD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate
- IDPH Paramedic License
- CPAT and Ladder Climb verification (no older than February 1, 2018) by date of application
- IDPH = Illinois Department of Public Health
- CPAT = Candidate Physical Agility Test
- FD = Fire Department
- FPD = Fire Protection District
- EMT = Emergency Medical Technician
- OSFM = Office of the State Fire Marshal

Wood Dale FPD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate
- IDPH Paramedic License
- CPAT and Ladder Climb verification (no older than February 1, 2018) by date of application

Requirements must be met by the application deadline (2/1/2019 at 12:00 PM) unless stated otherwise.

☑ CHECK LIST OF REQUIRED DOCUMENTS

- The Online Application deadline is February 1, 2019 at 12:00 p.m. No applications will be accepted after this date and time.
- Required Documents must be submitted for EACH DEPARMENT at the MANDATORY ORIENTATION on February 11, 2019. In separate 10" X 13" manila envelopes, labeled with each departments name and your name (last name, first name, mi) in the upper left corner, provide the required documents for EACH DEPARTMENT:

Addison FPD	Itasca FPD		
□ Copy of Valid Illinois Driver's License	□ Copy of Valid Illinois Driver's License		
□ Copy of Official College/University Transcripts	☐ Copy of High School Diploma or Equivalent (GED)		
 □ Copy of County or State Birth Certificate* (hospital copy NOT accepted) *If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents. □ Copy of Social Security Card □ Copy of IDPH Paramedic license □ Copy of valid CPAT and Ladder Climb card no older than February 1, 2018 □ If applicable, copy of military service records, including discharge papers 	 □ Copy of County or State Birth Certificate* (hospital copy NOT accepted) *If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents. □ Copy of Social Security Card □ Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate □ Copy of IDPH Paramedic license □ Copy of valid CPAT and Ladder Climb card no older than February 1, 2018 □ If applicable, copy of military service records, including discharge papers 		
	☐ If applicable, copy of College or University Degree		
Troy FPD			
Troy FPD	Wood Dale FPD Convert Valid Illinois Driver's License		
□ Copy of Valid Illinois Driver's License	Wood Dale FPD □ Copy of Valid Illinois Driver's License □ Copy of High School Diploma or Equivalent (GED)		
 □ Copy of Valid Illinois Driver's License □ Copy of High School Diploma or Equivalent (GED) □ Copy of County or State Birth Certificate* (hospital copy NOT accepted) *If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents. 	 □ Copy of Valid Illinois Driver's License □ Copy of High School Diploma or Equivalent (GED) □ Copy of County or State Birth Certificate* (hospital copy NOT accepted) *If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents. 		
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